

Academic texts.
**Types and the structure of the
essay. Academic essay**

Academic Writing. Lesson 4

Indices of the essay

An essay is a short essay that has an academic focus. The word "Essay" comes from the French language. Currently, in educational institutions, the essay is performed as a short scientific essay and is aimed at analyzing a certain topic.

The essay is aimed at addressing a problem related to a particular topic. In this regard, before you start writing an essay, you need to decide what the purpose of the essay is and its type. Defining the type of essay helps you identify its structure and writing method. The volume of the essay and its structure are directly related to the discipline being studied. Currently, there are different types of essays.

- Essay definition
- Short story essay
- Descriptive essay
- Explanatory essay
- Evidence-based essay
- Argument essay
- Analytical essay
- Comparative essay
- Cause-effect essay
- Critical essay
- The essay process

- **Essay definition.** An essay of this type gives a definition to all kinds of situations, ideas, concepts. However, there is a difference between an essay definition and an ordinary definition, because in such an essay the meaning of terms is fully considered from different sides. In addition, examples are provided to explain the terms. Sometimes words and phrases, depending on the place of application, may have different meanings. For an explanation of their meaning, they are assembled and disassembled in an essay. Thus, conducting an analysis of words and terms is called an essay definition. If the usual definition is aimed at giving a concept to a word or term, then the essay definition analyzes and explains the meanings from different semantic positions.

- **Short story essay.** This type of essay is aimed at summarizing important information related to the subject. However, it is not a simple short story, because it must maintain its writing structure. An essay is a story written with a specific purpose in mind. Here, along with describing a particular situation, we should strive to fully inform the reader about the situation that represents the essence of the story. At the same time, a short story, on the contrary, will encourage the reader to further search, to criticize. situations.

Essay - the story is made up to describe people, to describe their experiences of other people. Examples of such essays can often be found in works of fiction.

- **Descriptive essay.** An essay description is used to describe a situation to the reader, to make them feel it. Basically, this type of essay is aimed at more complete coverage of the event. For example, in your free time, you visited the Park of the First President in Almaty. The descriptive essay will systematically describe your impressions of this walk, the clean air in the Park, and how you walked around it. The main task of a descriptive essay is to describe the main, key event, person or place so that the reader feels as if he sees the described picture with his own eyes. In order to achieve the necessary descriptive effect, the author uses his own vocabulary whenever possible.

- **Explanatory essay.** The main purpose of this type of essay is an accessible and understandable representation of any situation to the reader. In such an essay, the process is completed in the order of events. For example, this kind of written work can include instructions for submitting documents to a higher educational institution. The main purpose of the essay is to explain to the reader an incomprehensible point.
- **Evidence-based essay.** The purpose of such an essay is to convince the reader of the need to do or not do something specific, i.e., to convince them of a particular conclusion:

Currently, it is known that the situation with the Commission of various crimes in society by teenagers is very much running. This is directly related to the spread of the Internet. The availability of the Internet is such that you can use it anywhere, anytime. And the aimless, uncontrolled use of it by teenagers leads to finding information that encourages them to commit various crimes, or gives them the opportunity to learn how to do so. In this regard, the only way to solve this problem is either to ban or strictly control the use of the Internet.

The essay links the causes of juvenile delinquency with the Internet and seeks to convince the reader of the need to control or ban the Internet.

- **Argument essay** This type of essay is aimed at convincing the reader of the greater importance of any side of a certain controversial situation. Paragraphs of the essay are constructed in connection with opinions for or against the final conclusion.

The emergence of social networks, although it has increased the mutual communication of people, but has led to the impoverishment of their real activity in social networks, expressing opinions virtually, in everyday life behave differently. The development of smartphones and the rapid spread of the Internet contribute to the rapid development of social networks. And the people who are involved in this are communicating less and less in reality. For example, you can often see how people who have gathered for a friendly meeting are sometimes completely immersed in social networks.

In this paragraph, we see that the examples show how, along with increasing dependence on social networks, people's live communication is weakening.

- **Analytical essay.** Such an essay is aimed at analyzing a particular problem, for example, conducting a comprehensive analysis of the work of B. Mailina «Miniaturist Shugi" in the study of literature.

An analytical essay can be written in order to fully disclose a particular conclusion, idea, phenomenon and one part of the description, i.e. the main goal is to fully explain the details to the reader. Analytical analysis can be carried out during the process, definition, classification, analysis. For example, for performing an analysis, the process can be divided into several stages. Thus, the main purpose of an analytical essay is to provide a deeper explanation to the reader of written information.

- **The comparative essay.** In a comparative essay, two objects are compared, or described by contrast, and their similarities and differences are determined. For this purpose, at least two or more objects are considered in the essay. For example, to illustrate such an essay, you can see a fragment of a student's essay where writing is compared using a pen or typing on a computer:

There are similarities and differences in writing text by hand, using a pen, and typing it on a computer. The text can be written both ways. For example, in most cases, students write notes with a pen. At the same time, an essay or other written tasks can be performed on a computer. Some people may prefer to write manually instead of using a computer, because computer text still needs to be printed, and a special machine is needed for this purpose. However, when typing on a computer, you can quickly correct errors and embellish the text.

- **Causal - investigative essay** This essay is aimed at explaining to the reader the reasons for the occurrence of a certain situation, as well as its impact on other events. For example:

There are known negative consequences of using cell phones on human vision. The screens of modern smartphones are colored, and their rays are very sharp. At the same time, although their volume is small, when used, they have a significant effect on the eyes. In this regard, a long and frequent look at the screens of cell phones sharply worsens vision.

- **Critical essay.** It is written for the purpose of evaluating the advantages and disadvantages of an event. For example, this can include critical judgment with an analysis of the weaknesses and strengths of a work of art.

Critical an essay can be written in the following cases:

- ✓ Give a comprehensive explanation of any work/situation.
- ✓ Conduct an analysis of how the author presents his idea in the course of work: system, method and logical structure.
- ✓ Consider the author's ability to present their opinion proactively.
- ✓ Analyze the strengths and weaknesses of your work.
- ✓ Evaluate your work.

- **The essay is a process.** Such an essay is devoted to the consideration of the process of implementation of any phenomenon, its occurrence or termination. At the same time, its main purpose is to fully understand the reader of this phenomenon and influence the subsequent behavior of the reader after reading the essay.
- Any public goals and interests are made up of small groups that are United. These mini groups can be formed based on interests. For example, this might include people who like to play or watch a game of football, people who like to read books in libraries, or young people who are interested in discussing social topics in the Internet. discussion clubs, etc. This is gradually moving from simple friendly meetings to small public associations that support each other in the future. However, if there are no such small associations, social ties break up or social relationships weaken.

The purpose of academic research

essay

- **Academic writing** – these are academic works, i.e. they have a scientific orientation and are written by scientists (students) for reading by other scientists. They can be of various types (articles of scientific journals, textbooks, term papers, dissertations, team (group) projects, abstracts, etc.). Along with this, students in the process of studying at the University may require writing various texts and essays as tasks of an academic nature. Taking the exam in the form of an essay can be practiced in any specialty.
- Essays written by students can only be read and evaluated by the teacher. The purpose of such tasks is to check the student's knowledge of the subject, as well as the correctness of the answer to the exam question.

The purpose of an academic essay

- The main goal that is pursued when writing an essay, both in the form of a task and in the form of an exam, is not only to test the knowledge of the student, but also the ability to convey them. In this regard, the topics presented for writing an essay, in comparison with ordinary questions, are formulated in a special way. For example: the usual question "How did the Kazakhs manage to achieve victory over Dzungars in Barakauskas the battle?» as a question for the essay can be presented as follows: "in the course of a war with an overwhelming number and armament of troops Dzungars, the Kazakh army has won a victory. What are the main reasons that led to the victory of the Kazakh people in this war? Analyze». In the process of answering this question from the student Yes an opportunity to clearly convey your message and show different reasons for this victory. It is also important to determine the main reason for achieving victory in the course of war. Thus, the student himself conducts research for the purpose of basic approaches to achieving victory. This encourages him to study numerous research materials. The word "Analyze" indicates the need to consider several reasons that led to victory.

The purpose of an academic essay

Thus, in the essay, the student does not limit himself only to demonstrating his knowledge. The essay provides an opportunity to improve the following abilities of the student:

- Extract new information from the information presented in lectures and practical classes;
- To develop and justify their own opinion;
- Develop the ability to Express your thoughts in writing;
- Improve your knowledge and expand it;
- In order to remember important circumstances train your memory;
- Communicate your message through a systematic written presentation;
- Develop the ability to understand and solve problems related to their specialty;
- Improving the ability to read academic texts related not only to his specialty, but also to other areas.

If a student understands the topic assigned for writing an essay well, is able to analyze it from a critical point of view and convey his or her idea clearly, while maintaining the structure of writing an essay, you can be sure that a high score will be received.

The secret of a well-written essay is a good understanding of the task you have received. Sometimes the task for an essay, i.e. the topic, can be long-worded, or sound like a question. The essay task may also contain instructions on how to write it. For example, the word "analyze" means that a task related to a topic needs to be considered from all sides, i.e. it is necessary to study the useful and harmful, profitable and unfavorable sides of the problem and Express your opinion.

THE PROCESS OF WRITING ACADEMIC LETTERS

- **Planning your written work**
- When performing academic work, every student is tormented by the question: "what is it necessary to focus on during the writing of a written work at the University?". When writing academic papers, first of all, it is necessary to focus on the issue of research. For example, when writing an essay, you should think about the main question of the essay and try to answer only it. There is no need to write other known information about the topic. The inclusion of extraneous issues in the essay leads to haphazardness and can lead to deviation from the topic. One of the main requirements for academic writing is to answer a specific question, without deviating from the topic. In particular, during the written answer to the exam, you need to understand what exactly interests the teacher/examiner and try to give a clear answer.

Email planning works

- To write a written paper in the right direction, you must carefully read the question. You must always keep in mind what answer the examiner wants to get from you. No matter how well the essay is written, if it does not contain an answer to a specific question, the work will not be highly appreciated.
- Before you start writing an essay, you should emphasize the key words in the question. This helps you give a specific answer to the question in the process of writing a written work. Therefore, any task should first be carefully read, find the key words and only then proceed to write the answer, which, of course, will always contribute to getting a high score.

Planning your written work

- To write an essay, you must first make a plan. The plan helps you write your essay systematically. Keeping in mind a specific plan or structure for writing an essay has a great impact on the systematic presentation of your knowledge on the topic.
- Systematic presentation of thoughts related to the topic allows the reader to understand the main idea of the written essay. In this regard, it is especially important to present the information as clearly and clearly as possible in the written work. If the essay is easy to read, the author's ideas are quickly understood and the structure is systematic, this causes interest and it is considered that the written work is successfully completed.

Planning your written work

- In General, whatever essay we write, it is clear that we rely on a General, universal structure. As a rule, the structure of a short written work includes the following three main parts: *a paragraph is an introduction, followed by the development of thought or the main part and the final paragraph.*
- Since the main part of the essay deals with the thoughts related to the topic in their entirety, this part is more extensive in comparison with other sections. However, it should be remembered that both the introduction and conclusion are very important. If the content of these parts is not observed and the answer to the research question is not provided, this will not lead to a good assessment of the essay by the reader.
- Thus, when building a plan, the first thing to remember is that the essay must contain an introduction paragraph related to the topic; the main part with comprehensively considered thoughts (ideas) related to the given topic; and the final part containing the main conclusions of the author's thought. These parts must be written in a very close semantic, substantive and structural connection.

Planning your written work

- Sometimes, depending on the purpose of the subject, the topic of written work is set at the beginning of the semester, and when passing the exam, you are required to submit a written work of a certain volume. To write such a written work, the student has enough time. It would be advisable for the student to plan the structure of the essay and perform each step in a timely manner (reading, writing thoughts on paper, writing parts of the essay).
- The student decides for himself how to start writing an essay, i.e., chooses a convenient way for him. However, the most effective way to ensure that the essay is relevant to the topic and its structure is correct is to carefully read the question; highlight keywords and build a related plan. Also, writing short paragraphs for these highlighted keywords makes it possible to give a specific answer to the question.

Planning your written work

- Having delved into the question in advance and made a plan, you can think about how to perform a written work that corresponds to the topic. At this stage, you should think deeply about the structure of paragraphs.
- To sum up, the following tips should be kept in mind when planning your written work:
- You need to give a specific answer to this question. In the process of writing an essay, you should not show your deep knowledge, remember that the specific answer to the question asked is highly appreciated.
- After carefully studying the question or task, you need to find and emphasize keywords, which affects the concentration of thought around these main words and helps you present accurate answers.
- When completing a written work during the semester, you must first draw up its plan, carefully develop the structure, and perform all actions on time.

Writing paragraph's

- Of course, any student who picks up a piece of white paper may find it difficult to start writing an essay. Even a journalist or writer who has developed a professional writing style may be concerned with the question: "How do I start writing on this topic?»
- In any written work, the beginning of writing the first paragraph is a heavy burden. Because it is known that any reader who picks up a book or a written work first runs his eyes over the first lines. The semantic structure of these sentences can lead to arousal or, conversely, loss of interest in further reading.

Writing a paragraph

- The main goal of writing in the field of academic writing is to make every opinion sound. It is important to know this condition before starting an essay. argument essay thoughts and ideas based on evidence should be aimed at providing the reader with accurate information. In this sense, the paragraph has a special function.
- Of course, within the walls of the University, teachers who read or check the written work, like the reader, do not return the unpopular work without reading it on the shelf. To evaluate the work performed by the student, they must read it in full. At the same time, the most attractive and interesting written first paragraph provides a General impression to the structure of the entire essay.

Writing a paragraph

- At the beginning, you should inform the reader what topic the essay is dedicated to. As you know, the topic that has interested the reader will help to increase interest in his further reading. For example, it is planned to write an essay on the topic of democracy of the Kazakh steppe. This topic can be started with concepts about democracy and its prerequisites. However, it is not necessary to disclose them too widely, since we should not forget about the time required for writing an essay and its volume. After writing in the introduction of the concept of democracy and its meaning, you can move on to the main topic of the essay, that is, to the concept of democracy in the Kazakh steppe.

Writing a paragraph

- After writing the first paragraph, that is, the introduction, you can start writing the paragraphs of the main section. A paragraph is presented as a set of several sentences that Express only one thought on a particular topic. As a rule, in academic writing, a paragraph can consist of five and ten sentences, but this is not mandatory, meaning that the length of the paragraph depends on the disclosure of the main idea. Therefore, depending on the topic being discussed, the paragraph may sometimes be larger or smaller. The paragraph begins with a paragraph indent.
- A paragraph can sometimes consist of a single paragraph to answer a single question. For example, the question " What is the definition of the concept of "inflation" and give examples? " can be answered only in the volume of one paragraph. A paragraph is also written as part of long texts

Writing a paragraph

- When writing a paragraph, special attention should be paid to its structure. Maintaining the basic structure of a paragraph allows you not only to quickly understand the information contained in it, but also to contribute to the systematic implementation of the writing process. Basically the paragraph consists of the following structure:
- **Theme offer (main offer)** – represents the main idea at the beginning of the paragraph, since this sentence gives the main idea of this section.
- **Supporting offers** - explain and analyze the idea presented in the topic sentence. Provides examples and information about the topic of the paragraph.
- **The final sentence** - written at the end of the paragraph. This sentence can be presented as the final idea of the author to repeat the main idea or paragraph. In some cases, it is not necessary to write the final sentence of a paragraph.

Writing a paragraph

- When writing an essay, paragraphs designed to reveal the main content are aimed at presenting the author's conclusions. In each paragraph, it is necessary to refer to the materials read and whether to draw a conclusion to support or refute the conclusion.
- In academic writing, according to the structure of written work, paragraphs are divided into **introductory paragraph, paragraphs of the main section and the concluding paragraphs.** These paragraphs are formed in accordance with the purpose of providing information in scientific work and are focused on providing various information to the reader.
- Main function the purpose of the introductory paragraph is to provide information about important information on the topic before this period, to familiarize the author with the main position in an accessible form. In addition, in the introductory paragraph, you can briefly familiarize yourself with the arguments that will be expanded in the main part of the essay, and the work plan.

Writing a paragraph

- Paragraphs of the main part are written in a logical connection with paragraphs of the introductory part. These paragraphs are designed to clarify the author's position, and each paragraph is based on clarifying thoughts and ideas about the topic by providing arguments and examples. In addition, in the main part, the author should consider the opinions of other authors that are contrary to his position. Thus, paragraphs of the main part should allow you to understand the author's point of view about the topic.
- The main purpose of the final paragraph is to provide a brief overview of the main points and approaches outlined in the paper. In addition, the final paragraph may address the shortcomings of the work, as well as provide suggestions in areas that need to be addressed in the future.

Writing a paragraph

- It is impossible to write a paragraph without knowing the main conclusions about the main topic. To write a paragraph correctly, you need to know the answers to the following simple questions:
- ***What recommendations will be given in this section?*** If the paragraph is written in order to submit a proposal, for example, "the Choice of profession. What professions can I choose? Why? " before writing these opinions, you need to think carefully about the proposal and do not forget that you can not deviate from the topic.
- ***What are the main ideas and problems of the paragraph?*** It is necessary to think about the research question of the topic or consider the main ideas and problems related to this topic.
- ***Who is the reader? Who is it written for?*** It is necessary to think about who is the main reader of the written work. You should take into account what your main specialty or education is. Do not forget whether this topic is familiar or requires further clarification. If the paragraph is part of a larger essay, then defining the wording of the paragraphs outlined in the plans will contribute to the successful writing of the essay.

Writing a paragraph

- In General, paragraphs in the same text should be interconnected and systematized in a logical sequence. A paragraph should not begin by repeating what was written in the previous paragraph. Its first sentence should draw the reader's attention to an interesting point and show how the author's thought develops.
- After writing the paper, you should read the first sentence of each paragraph, without reading the other sentences, to make sure that the structure of the essay is traced and the thoughts are systematized. You should pay attention to the fact that the conclusions are presented consistently and are in semantic accord with each other, the thoughts are not scattered and do not repeat themselves. If these requirements are not met the paragraphs should be rewritten.